SUMMER 2021 ASSESSMENT AND QA PROCESS FLOWCHART

CONFIDENTIAL

STEP 1: [w/c 15th March] ASSESSMENT AND QA POLICY

Completion of draft Whole School Assessment and QA Policy ready to be submitted

STEP 2: [26th March / 16th April] FACULTY PLANNING

All faculties to submit internal draft grades through Go4Schools [16th April] and submit draft Subject Assessment Plans [26th March] for all subjects to the SLT using the latest information from WJEC

STEP 3: [w/c 12th April] REVIEW 1

SLT link to meet with Faculty Leads after completing checks on current faculty data against historical performance and feedback to finalise the final Subject Assessment Plans.

TEACHING, LEARNING AND ASSESSMENTS PERIOD [12th April - 28th May]

Faculties to blend their plans into the class sessions along with the assessments and learning experiences. Subjects will standardise internally during this period as assessments are completed.

STEP 4: [INSET 7/6/2021] FACULTY QUALITY ASSURANCE

All subjects in the faculties to co-mark and standardise most recent assessments, consistency in terms of the evidence and agree on the grading principles in accordance with the Subject Assessment Plans. Input the draft CDGs to Go4Schools for the internal Faculty review.

STEP 5: [TWIGHLIGHT 9th or 10th JUNE] PEER MODERATION

School > school subject moderation meetings to support the process of judging grades. Adapt draft CDGs as required in Go4Schools, rank grades and internal checks against the modelled data for any atypical patterns.

STEP 6: [15th JUNE] SUBMIT DRAFT CDGs

All Faculty Leads to confirm draft CDGs to SLT for in school variance check.

STEP 7: [16th until 18th JUNE] REVIEW 2

SLT strategic meetings with faculties to discuss draft CDGs following in school variance check and any final adaptations.

STEP 8: [21th JUNE] SCHOOL > SCHOOL VALIDATION

High level SLT meeting to verify school level data across all 5 schools and confirm provisional CDGs.

STEP 9: [22th JUNE] PROVISIONAL CDGs TO LEARNERS

Share provisonal grades to learners in a report.

STEP 10: [23th JUNE - 1st JULY] INTERNAL REVIEWS

Window for learners and parents to submit an application for a review of their grade/s against the WJEC centre review process.

STEP 11: [2nd JULY] SUBMIT CDG TO WJEC

Last date to submit CDG grades to WJEC.