**NATIONAL DIGITAL LEARNING COUNCIL**

**TERMS OF REFERENCE**

**Purpose of the Group**

The National Digital Learning Council exists to oversee and provide advice to the Welsh Government on the Learning in Digital Wales Programme.

**Meetings**

The National Digital Learning Council will meet once per quarter.

Meeting agenda and papers should be circulated via email 7 days prior to each meeting.

Meeting agenda and papers from previous meetings will be available from the secretariat.

Host venues will be agreed by the Council at least a term in advance.

All members of the group will be required to confirm that they do not have any conflict of interest in relation to any matters considered by the Council.

The Welsh Government will meet reasonable travel and subsistence costs incurred by the chair and members in pursuance of their work for the Council. These will be in line with public sector rates.

**Membership**

A list of National Digital Learning Council members may be found at Annex A.

Any member absent for two consecutive meetings will be asked to give up their position on the Council. The secretariat will be asked to find a new representative.

**Additional members and subgroups**

The Council will be able to co-opt additional members and set up sub groups, for instance to extend their expertise or support priority activities.

Additional membership will need to be agreed with the Welsh Government where there are financial implications.

**Quorum**

The Council will be deemed to be quorate when the Chair, Secretary and ten members are present.

**Functions of the Group**

1. To maintain an overview of the Learning in Digital Wales Programme and provide advice to the Welsh Government with particular regard to:

* improving learner engagement and outcomes;
* supporting improved teaching and learning using digital technology;
* digital literacy;
* interface with other education initiatives;
* emerging technologies and innovation; and
* learner voice.

2. To advise on:

* the development of Hwb (the all Wales learning platform)and the National Digital Content Repository;
* measures to improve the teaching of ICT and computing; and
* measures to promote responsible digital citizenship.

3. To advise on proposals for monitoring and evaluating the use of digital technology for teaching and learning.

4. To monitor progress against key milestones as determined in the Learning in Digital Wales Programme.

5. To act as a source of guidance, information and support for the Welsh Government in respect of digital learning.

6. To raise matters of concern in relation to the Learning in Digital Wales Programme.

7. To act as ambassadors for the Learning in Digital Wales Programme.

**Performance indicators for the National Digital Learning Council**

The NDLC will review the outcomes of its work based on:

* how well the Learning in Digital Wales programme is delivering to people’s needs;
* whether there is a sense of optimism and passion for learning in Wales; and
* access to ICT and broadband speeds that “make these happen”.

**National Digital Learning Council Members 2014-16**

**Janet Hayward (Chair)** – Cadoxton Primary, Barry

**Iain Tweedale** - BBC Cymru Wales

**Angharad Mai Roberts** - Sgiliaith Centre, Grŵp Llandrillo-Menai

**Mark Jones** – Ysgol Gyfun Gymraeg Llangynwyd, Maesteg

**Darren Long** – Gowerton School, Swansea

**Gareth Dacey** – Cwmclydach Primary, Rhondda Cynon Taff

**Ty Golding** – Barry Island Primary, Barry

**Geoff Elliott** – Pembrokeshire College, Pembrokeshire

**Dilwyn Owen** – Ysgol Gyfun Bro Morgannwg, Barry

**Chris Britten** – Ysgol y Deri Special Education Needs School, Penarth

**Catherine Kucia** – Glan Usk Primary, Newport

**Simon Billington** – Wrexham County Borough Council, Wrexham

**Huw Marshall** – S4C, Cardiff

**Siân Thomas** – GWE / Conwy County Borough Council, Conwy

**Tom Crick** – Cardiff Metropolitan University, Cardiff

**Janice Lane** – National Museum Wales, Cardiff

**Robin Williams** – Llanrug Primary School, Gwynedd

**Mathew Rees Jones** – University of Wales Trinity Saint David

**Jessica Jones** – Cardiff University School of Engineering

**Simon Brown** – Estyn, Her Majesty’s Inspectorate for Education and Training in Wales