**SOME PRE-OPENING THOUGHTS (Draft)**

In terms of opening on 29 June, the school will look to do this on its own terms, reflecting the site capacity and with our priority to be to look after our pupils, our staff and the community to the best of our ability. All Welsh Government and Local Authority guidelines will be followed. Staff members A, B and C will ensure compliance and work with the LA.

WG has stated the purpose of the return is to give all children some ‘face time’ with school staff. It is not to teach pupils.

**Our priority will be –**

* Wellbeing of students when we see them
* Providing a suite of enrichment activities
* Preparation for more home learning and blended teaching, as this will continue in the Autumn Term
* Possible bespoke ideas for pupil groups eg UCAS for year 12

As a guide to the above factors, we would run a simple timetable of 10 sessions over a week with one year group in on a given day eg; Y7 in on a Monday (240). However, Y7 will be split into two cohorts, a maximum of a half year group (120) would come in in the morning and the other half in the afternoon. We will plan for the maximum numbers

Pupils would arrive from 9.00am, on a staggered start as necessary, have an hour till 10.00am then break for 20 minutes until 10.20am then another hour till 11.20am. We would then dismiss them in an orderly way from 11.20am, possibly staggered as necessary.

In the afternoon the second half of Y7 would come in at 12.30pm, do an hour until 1.30pm, have a 20 minute break until 1.50pm, then another hour till 2.50pm. Again we can stagger the start and finish if necessary.

Then we repeat the process on Tuesday, Wednesday, Thursday and Friday for Y8, 9, 10 and 12.

We would put a rota of staff together for the Monday, Tuesday and so on. We need to check on staff availability. Further guidance will follow on shielding and vulnerable staff, however, there are many questions to answer such as staff with child care issues.

We will utilise two distinct parts of the school, one for the morning and one for the afternoon, allowing better cleaning and control of toilet areas. We will also plan out the best rooms to use.

There will be no food or lunchbreak.

We will have teachers with the pupils on a ratio of 1:8 or maybe 1:10, if possible, who meet in the same classroom each week.

We will have additional staff available to enable us to withdraw our more vulnerable children for small group work, or even 1:1 work and we will have pastoral staff available for general issues.

We will utilise a full day with a team of staff. Staff will be allocated a day per week by LG. The team will reflect the needs of a specific year group.

We would like staff to commit to this one day for the four weeks so that it is a continuous rota with same staff and pupils. However, we may need staff to volunteer for a second session.

The LG will also operate on the rota.

With regards to support staff, that will include LSAs as required organised by staff member D.

We would have office support in on different days, with staff member E devising a rota as we do not need everybody in on every day.

We would not need all GRTs in on every day but we will need materials being developed for some days so we will need some support. Science Technicians would be sorting out the labs and so forth on these days. Organised by staff F.

All the Cleaning Team will be in, in shifts. Once the morning group leave, that part of the school is cleaned. The same in the afternoon. Cleaning will be ongoing throughout the day. Organised by staff G.

We will also need a First Aider on site during the week to deal with these issues as they arise and they will be fully equipped.

School will open at 6.00am and close at 5.30pm to allow for extra work to be completed.

There will be no after school activities or lettings.

We need to consider the time we spend with pupils, activities and work (guidance of home learning) and other activities. A team of staff will co-ordinate this.

We will communicate the timetable in advance to parents and we may consider checking on the week before which parents intend to send their children, however I suspect this will create more issues.

The week beginning 22 June, the school open in preparation for 29 June, staff will have to understand one way systems, hand washing, if a pupil wants to go to the toilet, if a child is ill etc. We will devise a rota to complete this training, and staff come in when allocated.

We also need to do re-opening checks and organisation, led by staff H.

We will also be a keyworker hub from 29th or even the week before. This will need another rota.

**Distance Learning**

Distance learning will continue throughout this period comprising synchronous teaching and remote distance learning.

Live teaching opportunities will be considered for the two exam year groups - so we put another timetable together where there is some live teaching available to them via Microsoft Teams - this would only be for Y10 and Y12. However there are very strict WG guidelines relating to this.

**Remote distance learning with "teacher presence"**

KS3 and Y10/12 will also keep getting the fortnightly packages of work to complete at home - this has now been developed to include teacher video, audio, explanations etc.

A KS3 pupil - gets a touch point in school once per week PLUS remote learning

A Y10/12 pupil - gets a touch point in school once per week , PLUS maybe 1 or 2 live streaming sessions per day , PLUS remote learning.