

Microsoft 365 services in Hwb by user type

Service	User Type					
	Learner	Staff	Governor	Non-MIS (e.g. service account)	Supply Teacher	Regional Consortia & Local Authority staff
Microsoft 365 Office for the Web: These are applications which can be accessed through a web browser.						
[Non-delegated services]						
Outlook	✓	✓	✓	✓	✓	✓
Word	✓	✓	✓	✓	✓	✓
Excel	✓	✓	✓	✓	✓	✓
PowerPoint	✓	✓	✓	✓	✓	✓
OneNote	✓	✓	✓	✓	✓	✓
Teams	✓	✓	✓	✓	✓	✓
OneDrive	✓	✓	✓	✓	✓	✓
Bookings	✗	A3	A3	✗	✗	A3
Calendar	✓	✓	✓	✓	✓	✓
Class Notebook	✓	✓	✓	✓	✓	✓
Forms	✓	✓	✓	✓	✓	✓
People	✓	✓	✓	✓	✓	✓
Planner	✓	✓	✓	✓	✓	✓
Power Apps	✓	✓	✓	✓	✓	✓
Power Automate	✓	✓	✓	✓	✓	✓
Project	✓	✓	✓	✓	✓	✓
Staff Notebook	✓	✓	✓	✓	✓	✓
Stream	✓	✓	✓	✓	✓	✓
To Do	✓	✓	✓	✓	✓	✓
Video	✓	✓	✓	✓	✓	✓
Whiteboard	✓	✓	✓	✓	✓	✓
edutrack	✓	✓	✓	✓	✓	✓
Sway	✓	✓	✓	✓	✓	✓
Kaizala	Not available					
Delve						
Yammer						
Microsoft 365 Mobile: These are applications which can be installed on mobile devices.						
[Non-delegated services]						
Outlook	✓	✓	✓	✓	✓	✓
Word	✓	✓	✓	✓	✓	✓
Excel	✓	✓	✓	✓	✓	✓
PowerPoint	✓	✓	✓	✓	✓	✓
OneNote	✓	✓	✓	✓	✓	✓

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OneDrive	✓	✓	✓	✓	✓	✓
Office Lens	✓	✓	✓	✓	✓	✓
Teams	✓	✓	✓	✓	✓	✓
Stream	✓	✓	✓	✓	✓	✓
Yammer	Not available					
Delve						
Microsoft 365 Apps: These are applications which can be downloaded onto an organisation's devices and personal devices.						
[Non-delegated services]						
Outlook	✓	A3	A3	x	x	A3
Word	✓	A3	A3	x	x	A3
Excel	✓	A3	A3	x	x	A3
PowerPoint	✓	A3	A3	x	x	A3
OneNote	✓	A3	A3	x	x	A3
Publisher	✓	A3	A3	x	x	A3
Access	✓	A3	A3	x	x	A3
Teams	✓	A3	A3	x	x	A3
OneDrive	✓	A3	A3	x	x	A3
Photos	✓	✓	✓	✓	✓	✓
Minecraft: Education Edition						
[Non-delegated service]						
Minecraft: Education Edition	✓	A3	A3	x	x	A3
Microsoft 3rd Party applications						
[Third party services - non-delegated]						
[Third party services are not available EXCEPT those listed below]						
Flipgrid	✓	✓	x	✓	✓	✓
Minecraft Education Support	x	✓	x	x	x	x
Scans for Papercut MF TO ONE DRIVE	x	✓	x	x	x	x
Education Trainer Tracker	x	✓	x	x	x	x
Satchel One	✓	✓	✓	✓	✓	✓
Microsoft Teams Plugin applications						
[Third party services - non-delegated]						
[Third party services are not available EXCEPT those listed below]						
Microsoft Apps	✓	✓	✓	✓	✓	✓

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Flipgrid	✓	✓	✓	✓	✓	✓
Microsoft 365 Add-Ins						
[Third party services - non-delegated]						
Microsoft 365 add-ins are not available.						

Microsoft Store						
[Third party services - non-delegated]						
<p>This service is managed by the Welsh Government Hwb Team and only available on devices managed by Intune which is delegated to local authorities (see next row).</p> <p>Please note: Local authorities can request access to free applications for their schools via the Hwb Service Desk. Local authorities will need to review the appropriate T&Cs and Privacy Notice and satisfy themselves that the application is appropriate. The Welsh Government accepts no responsibility for their use.</p>						
Intune and Intune for Education						
[Delegated service]						
Intune and Intune for Education	✓	A3	A3	x	x	A3
Microsoft Outlook Add-Ins						
[Delegated service]						
<p>These services cannot be managed by the Welsh Government Hwb Team and as a result are installed at the discretion of users.</p> <p>As outlined in the Hwb privacy notice, users or administrators who choose to allow Hwb accounts to access Microsoft Outlook Add-ins do so at their own risk and the Welsh Government accepts no responsibility for their use.</p>						
Additional services in Hwb						
<p>The Welsh Government Hwb Team have made the following services available, but their management has been delegated to local authorities and school digital champions as appropriate.</p>						
[Delegated service]						
SharePoint	✓	✓	✓	✓	✓	✓
Microsoft Azure Multi-factor Authentication (MFA)	x	✓	x	x	x	x