Flowchart for responding to incidents

Initial disclosure

This could come from a learner directly, a parent/carer, a learner's friend.

Five points for referral

1. Adult involvement
2. Coercion or blackmail
3. Extreme or violent
4. Under 13
5. Immediate risk of harm

Initial review with DSP and senior team

At this initial stage the safeguarding team review the information and consider the five points for immediate referral. They make an initial decision about whether the incident can be dealt with in-house. Seek advice from school community police officer.

Police/social services/MASH referral

Refer to your local arrangements for dealing with incidents and contact local services.

Risk assessment/dealing with the incident

Consider the risk of harm and at any point if there are 'causes for concern' you can refer back to police/social care.

Considerations risk assessment

1. Vulnerability of the child
2. Coercion
3. How shared and where
4. Impact on children
5. Age of the children

Management in setting

Ensure parents/carers are informed and the incident recorded following all child protection and safeguarding procedures.