

CWW audit of range statements: Key Stage 4

Check code: 1 = Achieved, 2 = Minor changes needed, 3 = Major changes needed, 4 = Not yet in place

Range statement	Activities ✓ tick if whole cohort	Staff	CWW skills	Other skills	Check	Action required
Personal achievement						
1. Develop a curriculum vitae (CV) based on their achievements, abilities, interests and skills.						
Seeking information						
2. Use a variety of sources to find information about their career ideas, differentiating between information and promotional material.						
3. Examine employment and learning opportunities and trends both locally and further afield.						
Understanding the world of work						
4. Examine the implications of stereotyping in employment and training, recognising the benefits of a positive attitude to difference and diversity.						

5. Explore the role of enterprise/wealth creation and develop their own ability to act in entrepreneurial ways.						
6. Recognise their responsibilities and rights as employees and learn how to follow safe working practices.						
7. Use work-focused experiences to understand better what skills and personal qualities employers want.						
Guidance						
8. Access realistic, impartial guidance on learning, careers and work-related matters.						
9. Understand the prospects and progression patterns in the jobs in which they are interested.						
10. Examine their careers ideas and the potential effects on their lives.						
11. Identify any obstacles to future aspirations and plan thoughtfully how they might be overcome.						

Making and implementing decisions						
12. Identify, understand and make decisions about individual pathways in education, training and work.						
13. Be able to explain in some detail their choices both to their peers and to appropriate adults.						
14. Review current information about themselves in relation to learning and work in order to negotiate a career plan.						
15. Promote a positive self-image when making applications and attending interviews.						